



Blacktown & Districts Soccer Football Association Incorporated

Referee Payment Policy

1. Purpose

- To provide clarity on the process regarding electronic payments to BCSRFB registered referees.
- To provide clarity regarding ALDI MiniRoo game leader payments and club invoices.
- To provide clarity regarding payments for unofficial/unappointed club referees and club invoices.

2. Scope

This policy applies to all Clubs, Referees, Volunteer Referees & Employees.

3. Definitions

Appointed Referee - a registered member of the BCSRFB appointed to a match by the BCSRFB

BCSRFB - the Blacktown City Soccer Referees Branch

Club Referee - see Unofficial Referee

EMS - Electronic Match Sheet

Game Leader - instructing referee responsible for refereeing under 5 to under 11

Unofficial Referee - the person who officiated a match whom is not a registered member of the BCSRFB

4. Electronic Match Payments to Appointed Referees Procedure

Appointed Referees are responsible for ensuring they enter their names on the EMS. Appointed Referees are also responsible for signing in and out of fields on the referee sign on sheet available at club canteens.

The BDSFA will reconcile the two formats providing proof of attendance.

Appointed Referees will be paid into their bank accounts on a fortnightly basis.

5. Match Payments to ALDI MiniRoo Game Leaders

ALDI MiniRoo Game Leaders will be paid cash from the club canteen. ALDI MiniRoo Game Leaders may be appointed by the BDSFA. Any person who officiates an ALDI MiniRoo match is entitled to payment.

6. Match Payments to Unofficial Referees



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Unofficial Referees will be paid cash from the club canteen after entering their name on the EMS and signing the referee sign on sheet available at club canteens.

7. Club Invoicing

Clubs with teams playing at an away field will be invoiced for the following referee fees:

- (i) 50% of all ALDI MiniRoo matches;
- (ii) 50% of all competitive matches whereas the referee(s) has followed correct procedure in section 3; and/or
- (iii) 50% of all competitive matches whereas the unofficial referee has followed correct procedure in section 5.

8. Club Payments

For ALDI MiniRoo & Unofficial Referees, clubs will be paid for matches hosted at their fields periodically. Clubs will not be paid for home games until every applicable referee sign on sheet has been returned to the BDSFA.

9. Trial Matches

For all sanctioned trial matches held within the BDSFA all ALDI MiniRoo Game Leaders, Unofficial Referees and Official Referees are to be paid 75% of the match fee. All payments for trial matches are to be paid in cash only.

10. Failure to Follow Procedure

Failure to complete the relevant section of this policy will result in non-payment.

11. Forfeits

Normal round forfeits communicated by the club to the BDSFA by 7.00pm prior to the weekend (or 48 hours prior to a mid-week fixture) match will result in the appointed referee(s) receiving nil payment. Matches forfeited after 7.00pm (or 48 hours prior to a mid-week fixture) shall be deemed a late forfeit and the appointed referee(s) may claim the fees through the Referee Claim of Fee Form.

On-field forfeits (failure to field the minimum required number of players) shall be paid as per sections 4 through to 8.

Correspondence from the BDSFA to the BCSR of the forfeit shall be entered as soon as possible regarding any forfeits.

12. References & Links

BDSFA Referee Claim of Fees Form
<https://form.jotform.com/51900582203951>